

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE

OBJECTIVE QUESTION

GCC-TBC 20 Dec 2023 GCC-TBC ENG-40-WPM BATCH-305

FINAL ANSWER KEY

| Sr.No | Question | Option A | Option B | Option C | Option D | Provisional Answer | Final Answer |
|-------|---|------------------------|----------------------------|---------------------------------|---------------------|--------------------|--------------|
| 1 | BCC Stands for. | Black Carbon Copy | Black Code Card | Blind Carbon Copy | None of these | C | C |
| 2 | Indian Domain can be identified by _____ | .jp | .nz | .in | .au | C | C |
| 3 | _____ are input devices. | Joystick | Bar Code Reader | MICR | All of these | D | D |
| 4 | In Windows OS _____ player is installed by default. | Windows Media Player | VLC player | KM | GOM | A | A |
| 5 | System unit consist of _____ | Mouse | Monitor | Keyboard | None of these | D | D |
| 6 | _____ is the default file extension for all word documents. | .txt | .word | .dos | .docx | D | D |
| 7 | _____ click screen clipping to insert picture of any part of the screen | Screenshot | View | File | Copy | A | A |
| 8 | _____ option is used for checking grammer with spellings | Grammar & spelling | Spelling | Check | Grammar | A | A |
| 9 | which of the following is not type of margin | Center | Right | left | top | A | A |
| 10 | You can see current open files from _____ option | File | Current | Recent | Home | C | C |
| 11 | _____ cannot be used while typing formula. | Number | Spaces | Character s | Special Character s | B | B |
| 12 | In MS-Excel, Pie is a type of _____ | Font | Chart | Function | Filter | B | B |
| 13 | In MS Excel 2010 the font color option in font group can change _____ | only cell border color | only cell background color | color of text and its underline | only text color | C | C |
| 14 | With _____ Option Current System Date get inserted in cell | Today() | Current Date () | Set Date() | Date() | A | A |
| 15 | Which is not a function supported in MS Excel 2010 ? | count() | now() | product() | today() | C | C |
| 16 | In PageMaker, Which tool is used to draw circles and ellipses | Crop Tool | Constrained Tool | Zoom tool | Ellipse tool | D | D |
| 17 | Transitions and Animations are exactly same. | TRUE | FALSE | | | B | B |

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| 18 | In PageMaker, _____ tool is used to select and rotate objects | Line tool | pointer tool | select tool | Rotate tool | D | D |
| 19 | In PageMaker _____ option is used to hide/show toolbox. | Window | View | File | Edit | A | A |
| 20 | Each character is to be look differently is done with _____ | Font | Text | size | None of these | A | A |
| 21 | Email is used to communicate over the Internet. | TRUE | FALSE | | | A | A |
| 22 | Computer networking was evolved in _____ | 1965 | 1900 | 2000 | 1950 | A | A |
| 23 | Data storage capacity of flash memory cards is from _____ | 1MB to 10 MB | 10MB to 100MB | 100MB to 1GB | 2GB to 64GB | D | D |
| 24 | CD is a type of primary memory. | TRUE | FALSE | | | B | B |
| 25 | _____ is the most common Internet Protocol. | TCP/IP | HTML | IPX/SPX | Net/Up | A | A |